



Overview

The **Maxial** Hotel and Resort Management System is a comprehensive, fully integrated suite of modules covering Front Office, Trust Accounting, Point Of Sale, Back Office/Finance, Inventory & Materials Management, Conference and Banqueting and Activities/Tour desk. All the major requirements for any busy Hotel or Resort.

Maxial's Integrated "Total System Approach" means data flows seamlessly between all modules eliminating unnecessary time consuming and error prone re-keying of data. The windows based Front Office, Touch Screen POS and Activities modules, with on-line help, offer an outstanding range of features that are continually enhanced in constant consultation with customers and industry leaders worldwide.

Maxial is a modular system that allows you to use as few or as many modules as you require with most modules able to operate in a stand alone environment if required.

Maxial is a long established and proven product, constantly evolving and keeping pace with market trends and emerging technologies without sacrificing the functionality, stability and reliability it has built over many years. It has survived many changes in the market over the past 20 years and will continue to do so.

It is your only choice for a fully functioned, modular system that can do it all in an integrated solution from a single supplier.

It is the right choice.

Maxial

Hotel & Resort Solutions



Who are they and where did they come from...

Maxial's Sales & Marketing module provides an enormous and diverse amount on information which can be used to analyse who your customers are and where they are coming from. Included are.

- Detailed Booking reports
- Detailed Sales Analysis reports by:
 - Group or Sales accounts
 - Room or Bed nights
 - Fiscal or Calendar periods
 - Activity by Current, MTD or YTD
 - Various sorting options
- Marketing Information Reporting System (MIREPS) allows the user to create report in their desired format and allows unlimited items broken down by:
 - Market Segment (Business type)
 - Source (Email, Fax, Agent, 008 etc)
 - Geography (Where guests come from)
- Forecast future business by Mireps and periods showing occupancy percentages and values
- Materialization and productivity reporting by Sales accounts and Mirep categories.
- Detailed Allotment analysis based on Sales Accounts
- Ability to do comprehensive and flexible Package Plans

Allotment Enquiry

Sales Account
 Sales #: 000329
 Name: QANTAS JETABOUT HOLIDAYS

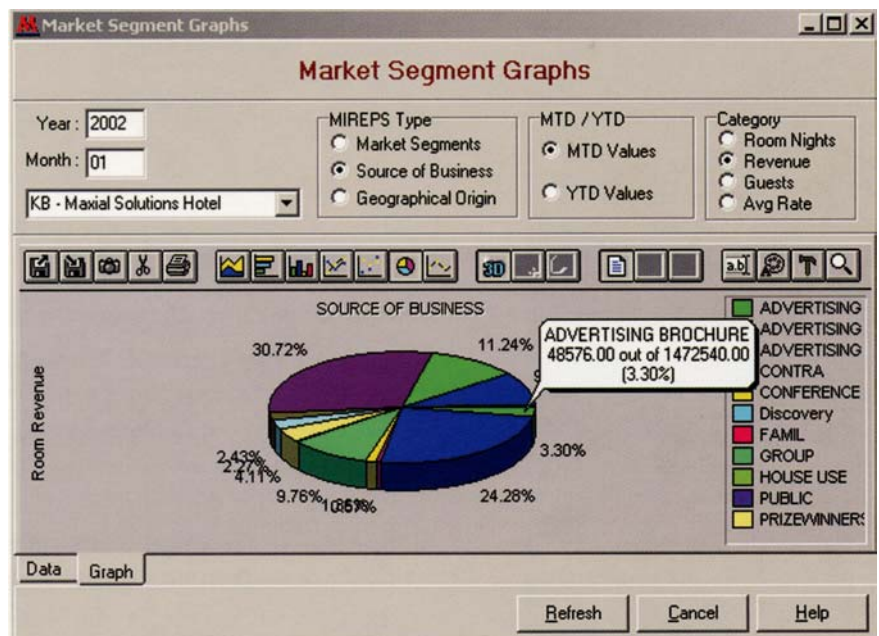
Display From Date: 11/12/01
 Display To Date: 9/02/02

Allotment Selection
 ID: 2002 Description: QANTAS JETABOUT HO From Date: 1/01/02 To Date: 31/12/02

Allotment Details
 Allotment Code: 2002
 Release Method: Automatic Manual
 Lead Days: 14
 Co Chgs: RM Rate: 99
 From Date: 1/01/02 To Date: 31/12/02 364 Days

Room Statistics

Date	Rm Type	Rooms Allocated	Rooms Sold	Rooms Released	Rooms Available	Wash Factor
01/01/2002	UNS	5	0	0	5	100.0%
02/01/2002	UNS	5	0	0	5	100.0%
03/01/2002	UNS	5	0	0	5	100.0%
04/01/2002	UNS	5	0	0	5	100.0%
05/01/2002	UNS	5	0	0	5	100.0%
06/01/2002	UNS	5	0	0	5	100.0%
07/01/2002	UNS	5	0	0	5	100.0%
08/01/2002	UNS	5	0	0	5	100.0%
09/01/2002	UNS	5	0	0	5	100.0%
10/01/2002	UNS	5	0	0	5	100.0%
11/01/2002	UNS	5	0	0	5	100.0%
		200	0	0	200	100.0%



Package Detail

Package Code: MMF Description: MAGIC MOMENTS PKG

Plan Days: 0 One Off Post:

Unavailable Dates
 Unavailable From: 23/12/01 Unavailable To: 11/01/02

Pkg Inclusions: Tour & Transfers
 Amenity Code: TG Activity: WK
 Surplus Code: SUR WHALE WATCH PACKAGE

Chg Code	Chg Description	Amount	Rate Code	Method	Method Description	Freq	Freq Description	POS Post	POS Outlet
RM	ROOM CHARGE		\$125.60			ED	Each Day		
FUL	FULL DAY TOUR	\$68.00		A	Per Adult	1	Pay 1 Days		
GT1	TRANSFER HOTE	\$24.00		A	Per Adult	1	Pay 1 Days		
WKA	Whale Watch Pacl	\$200.00		R	Per Room	ED	Each Day		

New Delete Update Cancel Help





Know who you are checking in & do it quickly....

Maxial's Front Office let's you know all your guest needs before they arrive with a comprehensive integrated Guest Services function and gives you all the tools to make their stay friendly and efficient with a minimum of effort by:

- Direct integration with Sales & Marketing, Reservations, Guest Services, Guest History, Travel Agents, Maintenance, City Ledger, Activities, Housekeeping and Point Of Sale
- Express Individual & Group Check Ins
- Flexible Rooms Management allows you to, Move a guest, Add & split sharers, Add PABX names only, Add or delete an extra room
- Real Time Hotel Status (includes internal availability balancing) Interactive screen allowing for drill down functionality
- Automatic creation of Company Master Accounts
- Automatic re-routing of charges / Automatic recurring Charges
- Guest messages are active over entire system including POS
- Offset corrections so they don't print on guest folio
- Foreign Currency Exchange & Settlement
- Express Individual Guest & Group Check Out
- Unlimited folio splitting
- Ability to batch post transactions
- **'No Shut Down'** feature during Night Audit allows continual guest service with the ability to use **all functions** during the night audit process
- Comprehensive Guest History functionality
- Full Folio History functionality with ability to print past folios

Guest Check Out

Guest Folio #: 512711 Select All

Folio Nbr	Room(s)	Type	Guest Name	Payment	Departure	Balance
<input checked="" type="checkbox"/> 512712	000	Mastr	THOMPSON-QANTAS RACK (MAINRAN...	CL	8/12/01	\$2,557.52
<input type="checkbox"/> 512711	BF001	Head	THOMPSON MR R & MRS B	CL	8/12/01	\$245.60

2 Folios Outstanding Balance: \$2,803.12

Name: THOMPSON-QANTAS RACK (MAIN) Group #: 3982 Credit Card: CL-100030

Address 1: _____ Arrival Date: 5/12/01

Address 2: _____ Departure Date: 8/12/01

City: _____ Passport #: RACK

State / Country: _____ Room#: 000

Transfer Charges

From Folio #: 512712 To Folio #: 512792

Guest Name: THOMPSON-QANTAS RACK (MAIN) Guest Name: THOMAS, MR M

Room#: 000 Room#: LG11

Description: Room Revenue Description: Room Revenue

Transfer Lines Transfer Amount

Date	Code	Description	GST	Amnt
<input type="checkbox"/> 6/12/01	RM	RM-THDMPSD ..	\$58.13	\$639.38
<input type="checkbox"/> 7/12/01	RM	RM-THDMPSD ..	\$58.13	\$639.38
<input type="checkbox"/> 8/12/01	RM	RM-THDMPSD ..	\$58.13	\$639.38

Balance: \$1,918.14 Offset these lines: Balance: \$639.38

Front Office Manager

Total Rooms in Hotel 245

Rooms Occupied 87

Rooms Vacant & Closed 0

Rooms Pending Closure 0

Rooms Available 158

Reservations (Rooms) Due In 21

Expected Departures (Rooms) 65

Unconfirmed Group Rooms 0

Rooms To Sell 202

Average Rate \$450.38

Occupancy 17.6%

Closed 0 **Closed & 000** 0 **Last Backup** 11-Dec-2001 12:48pm

Due In Statistics

CrCd Gtd 20 6PM Res 1 Dep Rec 0

Tour Grp 0 Day Use 0 Dep O/S 0

Mgr Gtd 0

Day Use 0

Room Availability 202





10 rooms, Rack rate, for 2 weeks, certainly...

Maxial's Reservations module provides all the resources for quick, cost effective & efficient management of your rooms, availability, rates and revenue with strong package and group functionality along with

- Direct integration to Sales & Marketing, Guest Services, Guest History, Travel Agents, City Ledger, Activities and Front Office
- Individual or complex Group Reservations (Tour or Convention)
- User definable reservation fields
- Auto loading of data directly from Sales & Marketing, Guest History and Travel Agent data makes loading return guests quick and efficient
- Complete audit trail of all new reservations, cancellations and alterations to Individual and Group Reservations.
- Real time availability verification when taking or updating a reservation
- Unlimited number of rooms, suite configuration, room rate codes, reservations
- Ability to cancel and reinstate in one function with real time availability verification
- Multiple arrival & departure reports
- Ability to repeat reservation information or copy from an existing reservation
- Overselling ability up to a user defined limit, whole hotel or by room type
- Print Group labels

Rooms and Rate Availability

Arrival: 20/12/01 Group #: 4314 RACK 5/4 33%

Depart: 26/12/01 Package Code: SDD Sleep/Dine/Dive

Days: 6 Adults: 2 Children: 0 Infants: 0

Date	ET	TX	ED	DX	SD	ST	WT	WD	WS	BT	BD	BG	GT	GD
20-Dec Thu	15	1	26	7	8	2	8	13	3	2	-1	12	6	0
21-Dec Fri	18	1	26	8	7	2	5	11	3	0	0	12	6	-2
22-Dec Sat	14	1	22	10	4	1	10	19	3	-2	-1	12	5	-4
23-Dec Sun	10	-1	17	7	3	0	4	10	3	-5	-1	12	2	-5

STOPSELL BEACHFRONT

Show Confirm Show Groups Refresh Cancel Help

Arrivals List

Arrival Date: 11/12/01

Include Tour Groups:

Include Tour Grp VIPs:

Include Individual VIPs:

Standard By Vjp By Group Multiple Days

Print Preview Cancel Help

Reservations - Summary

Reservation #: 225388 Guest: SMITH,MR & MRS Guest History #: 192334

Arrival Date: 16/12/01 Arrival TM: 13.45 Guest: SMITH,MR & MRS

Departure Date: 22/12/01 Arrival Flt #: QF2974 Full Address: 14 SALISBURY ST SOMERTON PARK SA 5044

Days: 6 Depart TM: 10.20 Passport #: Vjp Status Code: N

Group #: 4237 Depart Flt #: QF745 Special Reqs: POA

Package Plan: GRE Package Detail Company: MR SMITH

Travel/Agent#: 4887 Travel Agent: SUNLDER HOLID

Credit Card #: AX-376080307291003

Billing Reqs: CTA BONUS/POE DEP QF2973

Mireps Code: SWW/SH-SAU Guest Services: 1

Standard Reqs:

Last Stay: 7/03/01 Room #: 328 Visits: 2

Room's: PL126

Summary Guest Shaters Company Agent Billing Marketing Activities

Check In Messages Allocation New Delete Update Cancel Help

Type	No	Ad	Ch	Inf	Rate	Upp
WD	1	2	0	0	506.00	
Total	1	2	0	0	506.00	



Housekeeping

& maintenance



300 rooms, 98 checkouts, who~s doing u'h at...

Maxial's Housekeeping & Maintenance modules ensure your guests are always in rooms that are well kept and gives you the tools to do it effectively and easily.

- Comprehensive Housekeeping Manager Screen allows access to all housekeeping functions from a single screen including
 - Front Office Reports
 - Floor Displays
 - Room Availability
 - Room Reserved Calander
 - Locate Guests
- Real-time updates and displays of room status records
- Individual maid room assignments
- One step Automated assignments for multiple attendants
- Ability to update room status through telephone or television
- Out of order functionality for individual rooms or whole floors or buildings
- Historical data on all rooms maid assignments
- Comprehensive Lost & found functionality
- Extensive & flexible range of reports
- Ability to enter Maintenance requests from any Workstation
- Setup and use unlimited locations
- Track maintenance jobs by room, location or staff member
- Historical reports and tracking

Housekeeping & maintenance

Housekeeper Manager

Housekeeper Status

Selected Building: ALL

Selected Floor: ALL

	Dirty Rooms	Clean Rooms	Needs Inspection	Total Rooms
Occ	54	0	31	85
Vac	0	158	0	158
OOO	0	0	0	0
Closed	1	0	0	1
Total	55	158	31	244

Expected Arrivals: 0 Expected Departures: 0

Details

Closed Closed & OOO

- Rooms Occupied: 87
- Rooms Vacant & Closed: 0
- Rooms Vacant & Open: 0
- Total: 87
- Rooms Pending Closure: 0

Buttons: In House List, Arrivals, Departures, Floor Display, Availability, Room Calendar, Find Guest, Find Resv, Room Status, Room Assign, Out Of Order, Lost/Found, Reports, Guest History, Maintenance, Cancel, Help

Room Assignment

Attendant: JW JANINE WHITTAKER 11/12/01

Room #	Rm Status	Cleaned	Inspected By	OOO/CLSD
PL225	VD	✓	JW	
PL226	VD	✓	JW	
PL227	VD	✓	JW	
PL228	VD	✓	JW	
PL230	VD	✓	JW	
PL307	VD	✓	JW	
PL313	VD	✓	JW	
PL316	VD	✓	JW	
PL320	VD	✓	JW	
PL324	VD	✓	JW	
PL328	VD	✓	JW	
PL330	VD	✓	JW	
PL224	VD	✓	JW	

Date	Assignment Number	Rooms Assigned	Rm Atn
29/11/01	67	30	30
7/12/01	68	34	34
7/12/01	69	13	13

Buttons: Print, Preview, New, Delete, Update, Cancel, Help

Maintenance Job Entry

Room / Location: Job Number Room Location

Location: KITCHEN Location: MAIN KITCHEN

Job Nbr: 17724

Reported By: Helen Problem Code: EQUIPMENT REI

Department: Kitchen Category: OTHER

Date: 5/07/01 Time: 06:46AM

Description: Door of the ladders/cupboards on the side of the kitchen has been pulled off their hinges

Buttons: New, Delete, Update, Cancel, Help





4,000+ items at the touch of a finger...

Maxial's Touch screen Point Of Sale has all the style, ease of use and functionality of other POS systems, and more, but at a fraction of the cost with the flexibility and benefits of.....

- Over 4,000 key combinations giving huge variations in setup options available
- Being extremely intuitive for ease of learning and fast to operate
- Fully auditable with password access optional on key control functions
- Unlimited number of Outlets, waiters & cashiers available
- Barcode scanner compatible
- Colour coded easy to use Restaurant booking system with flexible floor plan maintenance
- Unlimited check splitting
- Detailed recipe ingredients and prep instruction, great for bar staff who forget how to
- Future menus can be designed and set for auto go live for nominated dates and times
- Able to settle with full range of payment methods including foreign currency
- Choice of thermal roll dockets or pre-printed stationery customer bills
- Support of automatic EFTPOS cash out adjustments to cashiers Banks
- Foreign exchange standard feature in settlement options
- Direct printing to kitchen printers
- Direct relationship with Maxial's comprehensive Materials Management, Stocktaking, Front Office and Accounting modules
- Full inventory stock decrementation & item ingredient substitution based on POS sales
- Full sales reporting and inquiries

Table Reservations

Outlet: LL Meal: L Date: 12/01/2001

Name	Table	Time	Pax	COMMENT
Smith J	46	7:00:00 PM	8	21st Birthday
Smith J	47	7:00:00 PM	8	21st Birthday
Edwards Miss T	23	7:15:00 PM	5	
Garson Ms G	15	7:30:00 PM	2	
Jones Mr & Mrs	34	7:30:00 PM	2	Wedding Anniversary (Own Cake)
Hanson Mr	22	8:00:00 PM	2	
Roberts Mr	14	8:00:00 PM	4	
Eliphont Mr J	22	8:15:00 PM	2	

Check: PC221 Cvs: 2
Table: 23 Dpened: 04:06 PM
Server: 99

Guest:

Qty	Description	Price
2	Carlsberg Bottle	30.00
1	Deepf Spring Rolls	11.50
1	Four Season Of Fortu	16.30
1	Beef G. Pepper - S	24.93
1	Rst Chicken W Plum S	23.97
1	Yarra Rid. pinot Noir	169.57
1	Fr Prawns W Chilli S	0.00

276.27 Qty

DEMONSTRATION HOTEL -- Current User: Cashier: JAR



POS Manager

point of sale manager



Damn! that new menu starts tomorrow, not a problem...

Maxial's POS Manager module give you all the controls over your POS and recipe and menu creation and implementation is so easy you'll never have that problem again

- Full range of site configurable features means each individual outlet can be individually structured for exactly the required outlet operation
- Setup for more complex restaurant operation, or streamlined fast bar operation with either having barcode scanner capability
- Set all security and access options
- Optional passwords to Set security for:
 - Reprinting checks
 - Voiding items & checks
 - Entering unlisted or 'open' items
 - Changing selling price
 - Entering negative quantities
- Total integration to Maxial's Material Management, Front Office, General ledger systems, means all online data is available in both directions
- Recipe designs draws on material management data for the latest costing information
- Fast drag & drop menu design using complete library of existing Recipes
- Full recipe ingredient and detailed preparation instructions are available to the POS user
- Date based menus implementation, means you have single or multiple future menus ready for when they are needed
- Full range of reports available for daily/monthly/yearly management support
- All activities within P05 have detailed reports available, with each having the options to select the period / outlets being reported on

POS Manager

point of sale manager

Recipe Maintenance

Recipe Code: MC1500
 Type: F: Food
 Category: MC: Main Course
 Description: SUPER HAMBURGER

Cost Details
 Std Cost Date: [] Tax
 Extra Cost: \$0.00
 Average Cost: \$9.05 31.57%
 Standard Cost: \$0.00 00.00%
 Replace Cost: \$9.05 31.57%

Recipe Ingredients

Item Code	Description	QTY	UDM	Avg Cost	Replace Cost	FIFO Cost
50.30159	BEEF TENDLOIN CH ALU	150	GM	7.5	7.5	7.5
54.36790	BREADCRUMB JAP PAN	50	GM	0.5	0.5	0.5
53.33449	ONION RED (LARGE)	50	GM	0.1	0.1	0.1
53.33344	LETTUCE FRISEE	30	GM	0.44	0.44	0.44
53.33489	POTATO SPICY FRIES	0.04	2.27KG	0.48	0.48	0.48
53.33466	TOMATO LARGE	1	20GM	0.06	0.06	0.06

Price Universal Price: \$0.00

Trailing Hotel: Citarasa Cafe - Dinner

Menu Cost Analysis Report 4:56 PM 12/12/01 Page 1

Type	Cat	Recipe Code	Description	Menu Price	Extra Cost	Replace Cost	Replace Cost %	Average Cost	Average Cost %	Standard Cost	Standard Cost %
B	B1	B001	CORONA BEER	\$15.95	\$0.00	\$0.63	03.95%	\$0.63	03.95%	\$7.00	43.86%
B	B1	B002	FOSTER BEER	\$12.00	\$0.00	\$7.17	59.75%	\$7.17	59.75%	\$7.17	59.75%
B	B1	B003	GROLSH BEER	\$21.61	\$0.00	\$8.00	37.02%	\$8.00	37.02%	\$8.00	37.02%
B	B1	B004	KING FISHER PRE.	\$20.88	\$0.00	\$6.60	31.61%	\$6.60	31.61%	\$6.60	31.61%
B	B1	B009	MOUSEHEAD BEER	\$0.00	\$0.00	\$8.50	0.0%	\$8.50	0.0%	\$8.50	0.0%
B	B1	B005	ROYAL DANISH STOUT	\$20.88	\$0.00	\$3.55	17.00%	\$3.55	17.00%	\$3.55	17.00%
B	B1	B006	SAN MIGUEL	\$21.61	\$0.00	\$7.00	32.39%	\$7.00	32.39%	\$7.00	32.39%
B	B1	B007	STEINLAGER BEER	\$20.88	\$0.00	\$7.40	35.44%	\$7.40	35.44%	\$7.40	35.44%
B	M200	TEST2		\$0.00	\$0.00	\$62.09	0.0%	\$62.09	0.0%	\$0.00	0.0%
B	B1	B008	TUBORG GOLD	\$20.88	\$0.00	\$3.30	15.80%	\$3.30	15.80%	\$3.30	15.80%
B	BL	BL001	ANCHOR BOTTLE	\$13.87	\$0.00	\$3.55	25.59%	\$3.55	25.59%	\$3.57	25.74%
B	BL	BL002	ANCHOR ICE BOTTLE	\$14.30	\$0.00	\$4.11	28.67%	\$4.11	28.67%	\$4.10	28.67%
B	BL	BL016	BEER BUFFET	\$0.00	\$0.00	\$278.00	0.0%	\$278.00	0.0%	\$278.00	0.0%
B	BL	BL004	BLUE ICE BEER	\$14.30	\$0.00	\$6.85	47.91%	\$6.85	47.91%	\$6.85	47.91%
B	BL	BL005	CARLS RESERVE	\$16.74	\$0.00	\$2.93	17.50%	\$2.93	17.50%	\$2.93	17.50%
B	BL	BL009	CARLS RESERVE-1pint	\$0.00	\$0.00	\$9.32	0.0%	\$9.32	0.0%	\$9.32	0.0%
B	BL	BL017	CARLS RESERVE-1/2PT.	\$0.00	\$0.00	\$9.32	0.0%	\$9.32	0.0%	\$9.32	0.0%
B	BL	BL006	CARLS RESERVE-1/2PT.	\$16.74	\$0.00	\$3.95	23.59%	\$3.95	23.59%	\$3.95	23.59%
B	BL	BL007	CARLS RESERVE-1/2PT.	\$16.74	\$0.00	\$4.33	25.89%	\$4.33	25.89%	\$4.33	25.89%
B	BL	BL008	CARLS RESERVE-1/2PT.	\$16.74	\$0.00	\$4.26	25.45%	\$4.26	25.45%	\$4.26	25.45%
B	BL	BL009	CARLS RESERVE-1/2PT.	\$16.74	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0.00	0.0%
B	BL	BL010	CARLS RESERVE-1/2PT.	\$16.74	\$0.00	\$3.79	22.64%	\$3.79	22.64%	\$3.79	22.64%
B	BL	BL011	CARLS RESERVE-1/2PT.	\$16.74	\$0.00	\$2.12	12.66%	\$2.12	12.66%	\$2.12	12.66%
B	BL	BL012	CARLS RESERVE-1/2PT.	\$16.74	\$0.00	\$4.34	25.98%	\$4.34	25.98%	\$4.34	25.98%
B	BL	BL013	CARLS RESERVE-1/2PT.	\$16.74	\$0.00	\$4.80	28.67%	\$4.80	28.67%	\$4.80	28.67%
B	BL	BL014	CARLS RESERVE-1/2PT.	\$16.74	\$0.00	\$3.91	23.36%	\$3.91	23.36%	\$3.91	23.36%
B	BL	BL015	CARLS RESERVE-1/2PT.	\$16.74	\$0.00	\$12.00	71.68%	\$12.00	71.68%	\$12.00	71.68%

Menu Designer

Point of Sale Menu Designer Effective: 4-Dec-2000

Citarasa Cafe / Dinner

B-Beverage | F-Food | M-Miscellaneous | T-Tobacco

Main

- BEVERAGE
 - BEER
 - Tiger Bottle
 - Carl's Reserve
 - Carlsberg Bottle
 - Guinness Stout
 - San Miguel
 - Heineken Bottle
 - Foster Beer
 - COCKTAILS
 - Standard Fruit Punch
 - Gunner
 - FLAVOURED DRINK
 - JUICE
 - MIN WATER
 - Volvic Small
 - Perrier Small
 - Volvic Big
 - Perrier Water Big
 - SOFT DRINKS
 - SPIRITS
 - WINE

Recipe Description Price

AV001	CAMPARI	\$16.00
AV002	DUBONNET RED	\$16.00
AV003	MARTINI BIANCO	\$16.00
AV004	MARTINI ROSSO	\$16.00
AV006	PERNOD	\$16.00

Recipe: BL005
 Menu Description: Carl's Reserve
 Check Description: Same
 Price: \$16.74
 Code: T1 Location: KITCHEN PRIN...
 Convert Recipe Case
 Show Recipes
 All Recipes
 Unused Recipes

AV-Appetit | BL-Beer-imported | BL-Beereer - Local | BO-Bourbon | BR-Brandy | CG-Cognac

Update Cancel Help





Oops, forgot to pickup that guest, not any more..

Maxial's Activity module enables you to book and control activities from a single tennis court to a full blown tour desk with 3rd party tours, activities or segments. Fully integrated with Maxial Reservations and Front Office, never loose a booking or customer again. Activities allows;

- Both fixed & time based (Variable) activities
- Multiple rates can be created for each activity
- Creation of multi Activity Packages
- Creation and printing of Manifest reports for all activities including packages
- Bookings can be generated from multiple modules: Activities, F'Office or Reservations
- Group Booking functionality, with ability to enter individual names manually or copied from a group reservation rooming list
- Payment to an in-house room, by multiple credit cards, cash, to a Maxial City Ledger account or covered as part of a Front Office package component
- Tickets can be produced for the Customer, Property or 3rd party activity provider
- Forecasted bookings and revenue by date range and by activity
- Travel Agent performance indicators
- Build your own activity statistical reports

Trail Inq Hotel **Activity Manifest Report - 13/12/01** 1229 11/12/01 Page 1

Islands Diving Package

Status	Guest Name	Units	Adult/Child	Ticket No	Pickup Time	Pickup Point	Booking No	Booking Name	Reference	Taken By	Activity
					Destination					Taken On	Package
Intro Diver - Pool & T											
	start : 7:00:00		Arrive : 9:00:00		Max Places : 20	Comments :					
Ext	HATCH,1		1.0				7	HATCH		PGMR	
	HATCH,2		1.0							5/12/01	
Ext	GRANT,1		1.0				8	GRANT		PGMR	
	GRANT,2		1.0							5/12/01	
RES	VAN DER HOEK, MR		1.0		1.0/1.00		10	MAXIAL SOULTIONS		PGMR	
	HATCH, MS SHAUNAUGH		1.0							7/12/01	
	WHITTAKER, MRS JANINE		1.0								
	JOHNSON, MR PETER		1.0								
	ROLDAN, MR JAMES		1.0								
	GILLAM, MR PETER		1.0								
	GRANT, MR MICHAEL		1.0								
	CHEN, MR KEN		1.0								
	GRAY, MS HELEN		1.0								
	RICKARDS, MR JIM		1.0								
Total Numbers :			0	14.0							

Activity Booking Package Booking

Booking Number: 10 Reference: []

Guest Details
 Name: MAXIAL SOULTIONS Adults: 10 Children: 0
 Contact: [] Activity: DI
 Date: 13/12/01 Days: 3 Islands Diving Package

Reservation / Foto
 Independent Reservation Foto
 Foto No: [] Res No: 8675

Segment	Def Rate	Date	Time	Total Places	Avail Places	Adults	Child	Net Cost
Intro Diver - Pool & T		13/12/01	07:00	20	16	10	0	\$750.00
Islands Divers		13/12/01	09:00	50	46	10	0	\$1,700.00
Snorkeller - Islands		13/12/01	09:00	20	20	10	0	\$1,450.00
Intro Reef Trip		14/12/01	09:30	40	36	10	0	\$2,000.00
Return Intro Diver		15/12/01	09:00	40	36	10	0	\$1,600.00

Amount Due
 Price: \$7,500.00
 Disc: \$0.00
 Paid: \$7,335.00
 F/O pkg: \$165.00
 Due: \$0.00

Deposit
 Reqd: \$0.00
 By: []

Segments Details Names
 Check Add Payment

Fixed Activity Availability Package Activity Availability

Selected Activity: ALL ALL GROUPS Current Date: 13/12/01 Selected Date: []
 Today This Month
 This Week Next Month
 Next Week Specified Date

Package Show Bookings

Date	Start Time	End Time	Activity	Total Places	Available Places	UnPaid Places	Percent Booked
13/12/01			Islands Diving Package	50	46	2	8.00%
13/12/01			Local Reef Dive Package	40	39	0	2.50%

Booking Number	Guest Name	Reference	Adults	Children	Amount Charged	Amount Paid	Ticket Number
6	HATCH,1		2	0	\$1,500.00	\$0.00	
7	HATCH,2		2	0	\$1,500.00	\$0.00	
8	GRANT,1		2	0	\$1,500.00	\$0.00	
10	MAXIAL SOULT DNS		10	0	\$7,500.00	\$7,335.00	

Segments Bookings
 Print Preview Reports New Booking Refresh Cancel Help



City Ledger

Accounts receivable



How much do they owe me.....

With Maxial's City Ledger (Accounts Receivable) being integrated directly with the Front Office and the General Ledger it lets you keep control over a critical area for all businesses, how much money you are ou'ed. Maxial's City Ledger gives you:

- Full integration with the Guest Ledger (Front Office)
- Unlimited number of accounts
- Ability to group customers for segmented reporting in all areas including Trial Balances
- Trial balances available in detail and summary form
- Ageing for 30, 60, 90, 120+ days
- Open item accounting
- Ability to review and correct all Guest Ledger postings before actually committing them to the City Ledger.
- Ability to post Advance Deposits and link them directly to:
 - Reservations
 - Front Office
 - Conference & Banqueting
- Separate Trial Balance and sub ledger for Advance Deposits
- Automatic file checking and balancing

**New GUI Version currently in development*



Commissions make the rooms go round.....

Maxial's Travel Agents module is a seamless component of the Front Office and fully integrated with it as well as Accounts Payable and the General Ledger The TravelAgents module is:

- Fully integrated with the Guest Ledger (Front Office)
- Fully integrated with the General Ledger
- A sub ledger of Accounts Payable
- Commissions can be calculated on any charge within the system, not just room rates
- All commissions are calculated on user defined percentages
- Ability to also track agent room nights
- Create new agent records whilst entering reservations
- Ability to review and change all commissions prior to approval and acceptance
- Commissions can automatically be withheld dependant upon the status of the agents AIR account.
- Ability to automatically print cheques
- Detailed reporting and enquiries
- Automatic file checking and balancing

Accounts Payable



Pay them the right amount, with ease.....

Max/al's Accounts Payable module allows you to pay your accounts, simply quickly and for the right amount. Being fully integrated with Maxial's purchasing and receiving modules means no re-keying of data and therefore eliminating re-keying errors. It gives you:

- Full integration with Inventory, Purchasing and General Ledger modules
- Inventory costs are immediately updated with current purchase prices meaning all POS recipe and menu costings have up to date values
- Print Cheques automatically on pre-printed stationery
- Cancel a cheque print run & restart at the last good cheque printed, no need to cancel all cheques
- Create unlimited number of vendor records
- Able to create manual invoices
- Multiple due date options for automated processing & aging
- Numerous reporting options including detailed and summary Trial Balances
- Bank reconciliation
- Automated file balancing

**New GUI Version currently in development*

General Ledger



As simple as you like, or not.....

Maxiafs General Ledger can operate simply or is equally effective when setup to utilize it's full complexity Journals are loaded directly from Accounts Payable, City Ledger (AIR), Travel Agents and the Guest Ledger (Front Office). With a tree structure from the posting level accounts at the base to the control (balancing) account at the top all levels are updated simultaneously ensuring your ledger remains balanced. With the General Ledger you:

- Have flexibility in the format of the Chart Of Account numbers
- Have no limit to the number of accounts
- Are able to enter full budgets with multiple application options
- A fully independent statistical tree able to work in conjunction with the financial tree and give complete statistical reporting on areas such as covers, hours etc.
- Are fully auditable at every level
- Have the ability to post
 - Standing Journals
 - Allocations
 - Accruals
- Have a flexible inbuilt report generator as well as the ability to load data directly into MS Excel formatted reports
- You can leave periods open for up to 13 months with the ability to post back to previous periods

**New GUI Version currently in development*